

SSOW 33: SAFE DISPOSAL OF WORKSHOP WASTE OILS

Issue Number: 02

Date of Issue: 31/01/2026

Based on: RA93

PURPOSE

To ensure the safe decanting of workshop waste oils into the external bunded waste oil tank using the Super Service Stand platform. This SSOW sets out the safe working practices, competency requirements, and equipment standards required to prevent environmental contamination, fire risk, and personal injury in accordance with RA93, COSHH controls, and site-specific procedures.

PPE REQUIREMENTS

For this activity, the following PPE must be worn

					
☒	☒	☒	☒	☐	☐
High-vis Vest / Jacket (BS EN 471)	Safety Boots (EN ISO 20345:2011) (S3)	Safety Gloves (Nitrile/Oil resistant) (EN 420:2003)	Safety Glasses (EN 116:2001)	N/A	N/A

TRAINING REQUIREMENTS

- Competent and authorised personnel only.
- COSHH awareness and manual handling training (RA11).
- Familiarity with RA93, decanting procedures, and emergency spill response.
- Working at height competence for use of the Super Service Stand.
- Understanding of hazardous waste segregation and disposal.
- Awareness of platform SWL (225kg) and safe means of access/egress.

EQUIPMENT REQUIREMENTS

- Super Service Stand (SWL 225kg) with brakes and guardrails.
- Waste oil containers with secure lids and correct labelling.
- Funnels, pumps, drip trays, and spill mats.
- Spill kit and drain cover at point of use (where applicable).
- Fire extinguisher (foam or dry powder) nearby.
- Hazardous waste bins for contaminated rags and materials.

SAFE SYSTEM OF WORK

- Only trained, competent, and authorised personnel may carry out the activity (i.e. manual handling, work at height, COSHH awareness training).
- All personnel must be briefed on RA93, COSHH assessments, and site-specific emergency procedures.
- Spill kits must be available and stocked at point of use. In case of accidental spillage, cover nearby drains, contain and clean up spill, notify your supervisor and log the incident.
- In case of skin contact wash thoroughly with soap and water and seek medical attention if irritation occurs. Notify your supervisor and log the incident.
- In case of fire, use foam or dry powder extinguishers. Follow the site emergency evacuation procedure. Smoking near the tank or platform is prohibited.
- User pre-use checks must be completed on all work equipment. Any safety-critical defects must result in immediate quarantine of the item and the line manager notified.
- Maintain good housekeeping at all times. Keep walkways clear of any obstructions.
- Challenge unsafe conditions or acts and report any incidents, accidents or near misses without delay.

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DECANTING PROCEDURE

- Wear PPE as instructed.
- Ensure loads are stacked at the correct height to be lifted safely. Use mechanical aids if applicable.
- Ensure the work platform is positioned adjacent to tank tundish bowl and it is stable (flat/firm ground) and brakes applied. When climbing or descending the work platform, use the designated handrails and steps maintaining three points of contact at all times. Do not exceed the work platform SWL (225kg). Never overreach.
- Confirm tank capacity and available volume before transfer.
- Open container lid slowly to release pressure.
- Use a funnel or a pump to decant waste oil; avoid splashing.
- Use drip trays or spill mats to catch minor leaks.
- Seal container after use and wipe down any residue.
- Dispose of any contaminated rags as hazardous waste.
- NEVER mix incompatible waste oil with brake fluid or solvents; this can cause violent reactions or degrade container integrity.

IDENTIFIED RISKS

The SSOW above has been compiled after identifying the following risks from this activity

- Lack of training and/or competence
- Incorrect PPE being worn
- Unauthorised access
- Manual Handling
- Slip/Trip/Fall
- Working at Height
- Contact with hazardous substances
- Accidental spillage; Environmental damage
- Fire

FOR MORE INFORMATION, PLEASE REFER TO RISK ASSESSMENT RA93

Owner: Head of HSQE	Version: 2	LF266
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ECO2000SLWO

Product description: cylindrical 2000 litre bunded waste oil tank



Product Information			
Height	Diameter	Fill Point	Weight
2022mm	1430mm	14" tundish bowl	125kg

PRODUCT NOTES:

Sizes approximate, owing to shrinkage

- Tank must be sited on a level, fully supporting concrete base
- No outlets pre-fitted as standard
- To empty, open lid, remove tundish bowl, remove 4" filter and insert suction pipe
- If fitted with optional bund alarm, test regularly

PRODUCT DETAILS:

- Suitable for the storage of Kerosene, Fuel Oil and GasOil/Diesel including up to 10% biofuel, lubricants, some chemicals
- Bunded to protect the environment
- Bund contains minimum 110% volume of the inner tank
- Removable filter bowl
- 4" mesh filter
- Made from UV stabilised impact resistant polymer

OPTIONAL EXTRAS:

- Hasp and staple
- Custom colours
- 1" bottom draw off to feed waste oil burner
- Filling connections for pumped waste
- Bund alarm
- High level alarm

BENEFITS:

- Economical high capacity waste oil storage
- Suitable for commercial, agricultural, & industrial use
- Ideal for garages, factories, workshops, bus depots, transport companies, marinas, etc.
- High impact strength
- Bunded construction offers integral protection from leakage and spillage
- Covered bund prevents collection of rainwater & debris
- Rotationally moulded for strength and durability
- 10 year warranty against manufacturing defects

Scan to see our full range of oil tanks

Etills Ltd,
Unit 1
Whiting Way,
Melbourn,
Royston,
SG8 6NA

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SUPER SERVICE STAND

- Large, safe work area, with self-draining platform surface (for slip resistance in all conditions)
- Wide stair treads for comfort and safety
- 60° step angle of access
- Guardrails are quick release and can be added or removed in seconds
- Dual batwing gates for full surround protection

Code	Platform Height	Platform Size	Steps
210149	550mmH	800mmL x 900mmW	2 Step
210150	825mmH	800mmL x 900mmW	3 Step
210151	1100mmH	800mmL x 900mmW	4 Step
210152	1350mmH	800mmL x 900mmW	5 Step
210153	Super Service Stand Guardrail Set - Retrofit removable sleeve guardrails with self-actuating batwing entry/exit		2-5 Step



'Handles for manoeuvrability, Simply lift to engage the front wheels'

225KG
Weight Rating

HEAVY DUTY BOX SECTION ALUMINIUM FRAME

PERFORATED SLIP-RESISTANT PLATFORM

ULTRA-WIDE STEP TREADS

HANDLES FOR MANOEUVRABILITY



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